

Accounting for Recruitment Agencies



BHT PARTNERS
FORWARD THINKING ACCOUNTANTS

“As a recruiter, you understand the importance of personal relationships, planning and perseverance. Finding that perfect match between a client and a candidate is challenging but finding the right accounting firm that understands your business can be like trying to find a needle in a haystack. Here at BHT Partners we ‘get’ recruitment agencies and our industry knowledge has the potential to give you a serious competitive edge”.

Melinda McAllister - Partner

Here at BHT Partners, we understand what is involved in running a successful Recruitment Agency. Personal relationships are the foundation stone in recruitment and recruiters are passionate ‘people-persons’ who are results driven ... just like accountants!

Your determination and perseverance is what drives you through the numerous phone calls, emails and CV screening, every day searching for that perfect match between client and candidate. In the recruitment business, you change lives and here at BHT Partners we’re in the business of changing lives as well. We do more than just crunch numbers and prepare tax returns, we help business owners like you grow their business, their profits and their wealth.

We can certainly assist you with your GST and tax compliance matters - Business Activity Statements (BAS), PAYG, superannuation, cash flow, bookkeeping and payroll, however, it’s our services beyond compliance that distinguish us from other firms. We can help you plan, streamline your systems and processes and provide marketing advice to help you grow your businesses. No job is too big or too small for the team at BHT Partners.

Thinking of Starting or Buying Into a Recruitment Agency?

As business start-up specialists we can provide you with a comprehensive range of accounting, tax and business coaching services. To help you make the right opening moves in your recruitment agency we have created a number of practical tools including a comprehensive start-up expense checklist. This tool is designed to help you identify all your potential start up costs broken down into various categories and these figures then automatically feed into a cash flow budget to help you identify any finance requirements. Finally, these figures can also tuck neatly into our business plan template.



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"We are so much more than just tax Accountants. We are business and profit builders who genuinely care about the success of your recruitment business. We service the accounting, financial and tax needs of a number of Recruitment Agencies including freelancers, sole traders and large national brands so we understand your industry. Marketing is one of our strong suits and we offer you strategies to grow your business, your profits and your wealth."

Melinda McAllister - Partner



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Here at BHT Partners we are different to most accounting firms because we view the tax return as the start of the client process, not the end. We want to help you minimise the time and cost associated with bookkeeping and tax 'compliance' work so together we can spend more time working ON your business and your marketing.

We are advocates for cloud accounting solutions and ultimately our mission is to help you fast track your business success with a range of tailored accounting, financial, tax and marketing solutions including:

- Start-Up Business Advice for Recruitment Agencies
- Advice regarding the Purchase or Sale of your Recruitment Business
- Tools including the Start-Up Expense Checklist and Templates for a Business Plan, Cash Flow Budget, Letterhead and Business Card
- Advice and Establishment of Your Business Structure
- Tax Registrations including ABN, TFN, GST, WorkCover etc.
- Preparation of Business Plans, Cash Flow Forecasts and Profit Projections
- Accounting Software Selection and Training (Xero, MYOB etc.)
- Preparation and Analysis of Financial Statements
- Preparation of Finance Applications
- Bookkeeping and Payroll Services
- Tax Planning Strategies
- Marketing Assistance including your Branding, Brochures etc.
- Website Advice & Assistance - Development, Content and SEO
- Wealth Creation Strategies and Financial Planning Services
- Recruitment Industry Benchmarking and KPI Management
- Vehicle & Equipment Finance (Chattel Mortgage & Lease)
- Payroll , HR Advice & Employee Relations and Workplace Laws
- Advice & Assistance with Pricing your Services
- Recession Survival Strategies
- Advice regarding Business & Risk Insurances
- Business Succession Planning



As forward thinking accountants we always have one eye on the future and if you're a committed and ambitious business owner we invite you to book a FREE, one hour introductory consultation to discuss your business tax, marketing and financial needs.

Call us today on (03) 9431 3000 and let's get to work on your business so it's more profitable, valuable and saleable.